

# Showroom/Store

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To ensure the well-being of your customers, we are providing some suggestions and best practices that you can follow to help maintain cleanliness when interacting with customers.

## In-Store Suggestions and Best Practices

### + Hours

- Contingent on rules in your part of the country
- Follow other box stores and grocery stores on hours
- Offer by appointment
- Limit employee interaction
- Cut staff hours

### + Cleaning

- Clean & disinfect frequently touched surfaces at least four times per day (recommended times – 10:00 AM, 2:00 PM, 6:00 PM, 9:00 PM). This includes tables, doorknobs, light switches, counter-tops, handles, desks, phones, keyboards, toilets, faucets, sinks and high traffic areas.
- Thoroughly clean restrooms a minimum of 3 times per day.
- If surfaces are dirty, clean them: use detergent or soap and water prior to disinfection.
- Do not initiate or engage any skin to skin contact with the Customer including the traditional handshake.

### + Social Distancing

- Distance yourself from the Customer; meaning stay at least 6 feet away within your interaction with the guest.
- Let customers know that you are following rule of no more than 10 people in store AND communicate this on website and on social media

### + Staffing

- If an employee is sick, tell them to stay home
- Limit contact between employees
- No congregating...practice social distancing